TITLE OF THE PAPER

Abstract: This guide provides details to assist authors in preparing a paper for publication in conference proceedings so that there is a consistency among papers. These instructions give guidance on layout, style, illustrations, and references and serve as a model for authors to emulate. The first section of the paper is the abstract. The abstract should not exceed 250 words. It should provide a short description of the addressed problem (WHY), applied approach (HOW), presented results (WHAT), R&D performers and users of results (WHO). Use 10pt Times New Roman (justified) for the abstract. Indentation from both left and right should be 0.49" (inches).

Keywords: Keywords are to be arranged in alphabetical order and should not exceed 5 words. Keywords should be in lower case using 10pt Times New Roman. The keywords should be separated by commas, finishing with a full-stop.

1. FIRST LEVEL HEADING
(1 space)
The maximum wordcount is 5000 words including abstract, in-text citations, image captions, and bibliography. The font Times New Roman should be used in 12pt. Page margins should be 2.54cm top, bottom, left and right.
The first level headings should be in 12pt Times New Roman, UPPERCASE and **bold** fonts. The first level heading should be left aligned and the headings should follow a numbering format starting from 1. Leave a single space between the first level heading and the subsequent paragraph. All paragraphs should be both right and left justified, no indent.
(1 space)
There should be a single space between the paragraphs, no indent. **Do not insert page numbers, headers or footer or footnotes on your paper.**
(2 spaces)

1.1 Second Level Heading

Leave two spaces between the last paragraph of the previous section and the second level heading. The second level headings should be in 12pt Times New Roman, Title Case and **bold** fonts. The second level heading should be left aligned.

1.2 Tables

Tables should be kept as simple as possible. Make sure that they are referred to in the text (e.g. see Table 1). Omit grey shading and 3D effects from all tables, charts and figures.
(1 space)

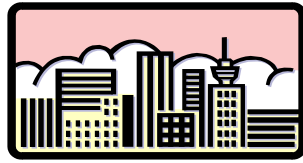*Table 1: Table heading above the table*

Column headings	Column headings	Column headings
Sub headings/ descriptions	Results	Results
Sub headings/ descriptions	Results	Results

(1 space)
Leave a single space between the paragraphs and the table (before and after).

1.3 Figures

Figures should be kept as simple as possible. Make sure that they are referred to in the text (e.g. see Figure 1). Leave a single space between the paragraphs and the figure (before and after). **(1 space)**

Figure 1: Figure heading below the figure

(1 space)
The other sections (e.g. section 2, 3, 4, etc) of the main body of the paper continue as follows, with the same numbering format. **The author can decide the number of sections to be included in the paper.**

2. SECOND SECTION - FIRST LEVEL HEADING

 (Paragraph)

2.1 First sub-section of Section 2

(Paragraph)

…..

3. CONCLUSIONS

The number in front of the heading of the conclusion should follow the same numbering format of the previous main sections of the paper. The font size and style of the heading of the conclusion and references section is similar to first level heading font size and the styles. Leave two single spaces between the paragraph of the previous section and the conclusion heading.

4. REFERENCES

Leave two single spaces between the paragraph of the previous section and the references heading. Leave one space after the references heading to start the list of references.
Font size of the references should be 10pt Times New Roman. The references should be left aligned with a hanging indentation of 0.25".
The references should follow the APA7 Referencing system (E.g. Author, A. and Other, B., Year, *Paper title*, Publication, Publisher, Place). Leave no space between the references.